

MINUTES
OKLAHOMA ENVIRONMENTAL MANAGEMENT AUTHORITY

~~September 14, 2023~~

October 12, 2023

Pursuant to the legal notice as required by the Oklahoma Open Meeting Act, including the posting of notice and agenda as is required thereof, the Oklahoma Environmental Management Authority met in Regular Session Thursday, October 12, 2023, at 5:00 P.M. in the conference room at the Oklahoma Environmental Management Authority administrative offices located at 1505 South Rock Island Avenue, El Reno, Oklahoma. Said notice and agenda were posted on the front glass of the Oklahoma Environmental Management Authority administrative offices Tuesday, October 10, 2023, at 4:00 P.M.

Trustees Present:

Terry Brungardt, Calumet, Alternate Trustee
Tomas Manske, County Commissioner, Trustee
Matt Sandidge, El Reno, Trustee
Tim Rooney, Mustang, Trustee
Jeff Sadler, Okarche, Trustee
Ron Cardwell, Piedmont, Trustee
T.J. McCullough, Union City, Trustee
Rick Cacini, Yukon, Trustee

Trustees Absent:

none

Staff Present:

Joe Weaver, Bass Law Firm – arrived at 5:04 PM
David Griesel, General Manager
Carol Oliver, Controller
Jennifer Denham, Recording Secretary

Other Present:

Wade Miller, SCS Engineers

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| Item No. 1 | Call meeting to order and roll call.
Chairman Cacini called the meeting to order. Jennifer Denham, Recording Secretary called roll and Chairman Cacini declared a quorum at 5:00 P.M. |
| Item No. 2 | Consider giving Oath of Office to Trustees and Alternate Trustees
None |
| Item No. 3 | Communications from the public.
None |

Item No. 4 **CONSENT DOCKET: This Item is placed on the Agenda so the Trustees, by one motion, can approve by unanimous consent those routine Agenda Items they wish to be approved by one motion. If any Item does not meet with the approval of all Trustees, that Item will be heard in regular session.**

- a) Consider approval or amendment of Minutes for the O.E.M.A. Board Meeting of September 14, 2023, with action as necessary.
- b) Consider approval of O.E.M.A. claims addendum for the month of August 2023 with action as necessary.
- c) Consider approval of O.E.M.A. claims for the month of September 2023 with action as necessary.

Trustee Rooney motioned, and Trustee Manske seconded the motion to approve items A, B & C from the consent docket. Vote was:

Alternate Trustee Brungardt - Aye

Trustee Manske - Aye

Trustee Sandidge - Aye

Trustee Rooney - Aye

Trustee Sadler - Aye

Trustee Cardwell - Aye

Trustee McCullough - Aye

Trustee Cacini - Aye

Chairman Cacini declared the motion carried.

Item No. 9 **Discussion and consideration regarding the Tier I Permit Modification and Master Phasing Plan and retaining the engineering services of SCS Engineers, Wade Miller as Project Manager, in the amount of \$226,700.00, with action as necessary.**

Trustee Rooney motioned, and Trustee Sandidge seconded the motion to approve the proposal from SCS Engineers provided that Item 21 of the Terms Kansas is replaced by Oklahoma. Vote was:

Alternate Trustee Brungardt - Aye

Trustee Manske - Aye

Trustee Sandidge - Aye

Trustee Rooney - Aye

Trustee Sadler - Aye

Trustee Cardwell - Aye

Trustee McCullough - Aye

Trustee Cacini - Aye

Chairman Cacini declared the motion carried.

Item No. 5 **Discussion and consideration of new business of an emergency nature that had not been contemplated at the time of the Agenda preparation, with action as necessary.**

None

Item No. 6 Discussion and consideration regarding the request for Estoppel Certificate relating to the cell tower site lease from SWIF Funds Holdings LLC, with action as necessary.

Trustee Rooney motioned, and Trustee McCullough seconded the motion to approve signing the Estoppel Certificate upon staff confirming all requested information and payments have been received. Vote was:

- Alternate Trustee Brungardt - Aye
 - Trustee Manske - Aye
 - Trustee Sandidge - Aye
 - Trustee Rooney - Aye
 - Trustee Sadler - Aye
 - Trustee Cardwell - Aye
 - Trustee McCullough - Aye
 - Trustee Cacini - Aye
- Chairman Cacini declared the motion carried.

Item No. 7 Discussion and consideration regarding floor plan interest on recent purchases of solid waste collection truck with Jim Patchen at Holt Truck Centers, with action as necessary.

Trustee Manske motioned, and Alternate Trustee Brungardt seconded the motion to table agenda item. Vote was:

- Alternate Trustee Brungardt - Aye
 - Trustee Manske - Aye
 - Trustee Sandidge - Aye
 - Trustee Rooney - Aye
 - Trustee Sadler - Aye
 - Trustee Cardwell - Aye
 - Trustee McCullough - Aye
 - Trustee Cacini - Aye
- Chairman Cacini declared the motion carried.

Item No. 8 Discussion and consideration regarding meeting Dates for 2024, with action as necessary.

Trustee McCullough motioned, and Trustee Sandidge seconded the motion to approve the meeting dates for 2024. Vote was:

- Alternate Trustee Brungardt - Aye
 - Trustee Manske - Aye
 - Trustee Sandidge - Aye
 - Trustee Rooney - Aye
 - Trustee Sadler - Aye
 - Trustee Cardwell - Aye
 - Trustee McCullough - Aye
 - Trustee Cacini - Aye
- Chairman Cacini declared the motion carried.

Item No. 10 Discussion and consideration of report from Controller, with action as necessary.

Carol Oliver, Controller, went over the financial statement with the Board. She also mentioned that staff will be looking at updating the Personnel Handbook to ensure that OEMA is compliant and advised the Board that the healthcare benefits provided to employees has increased 10% from the previous year.

Trustee McCullough motioned and Trustee Sadler seconded the motion to accept the Controller's report. Vote was:

Alternate Trustee Brungardt - Aye

Trustee Manske - Aye

Trustee Sandidge - Aye

Trustee Rooney - Aye

Trustee Sadler - Aye

Trustee Cardwell - Aye

Trustee McCullough - Aye

Trustee Cacini - Aye

Chairman Cacini declared the motion carried.

Item No. 11 Discussion and consideration of report from the General Manager, with action as necessary.

David Griesel, General Manager, went over the provided written report with the Board.

Trustee McCullough motioned and Trustee Manske seconded the motion to accept the General Manager's report. Vote was:

Alternate Trustee Brungardt - Aye

Trustee Manske - Aye

Trustee Sandidge - Aye

Trustee Rooney - Aye

Trustee Sadler - Aye

Trustee Cardwell - Aye

Trustee McCullough - Aye

Trustee Cacini - Aye

Chairman Cacini declared the motion carried.

Item No. 12 Adjournment at 5:34 P.M.

Chairman


Secretary