

MINUTES
OKLAHOMA ENVIRONMENTAL MANAGEMENT AUTHORITY
October 20, 2021

Pursuant to the legal notice as required by the Oklahoma Open Meeting Act, including the posting of notice and agenda as is required thereof, the Oklahoma Environmental Management Authority met in Special Session Wednesday, October 20, 2021 at 2:30 P.M. in the conference room at the Oklahoma Environmental Management Authority administrative offices located at 1505 South Rock Island Avenue, El Reno, Oklahoma. Said notice and agenda were posted on the front glass of the Oklahoma Environmental Management Authority administrative offices Monday, October 18, 2021 by 1:30 P.M.

Trustees Present:

Jack Stewart, County Commissioner, Alternate Trustee
Matt White, El Reno, Trustee
Tim Rooney, Mustang, Trustee
Jeff Sadler, Okarche, Trustee
Albert Gleichmann, Piedmont, Trustee

Rick Cacini, Yukon, Trustee, Chairman – Arrived at 3:04 P.M.

Trustees Absent:

T. J. McCullough, Union City, Trustee
Steve Snow, Calumet, Trustee

Staff Present:

Joe Weaver, Bass Law Firm
David Griesel, General Manager
Jennifer Denham, Recording Secretary
Carol Oliver, Controller

- Item No. 1** **Call meeting to order, and roll call.**
Vice Chairman Sadler called the meeting to order. Jennifer Denham, Recording Secretary called roll and Chairman Anderson declared a quorum at 2:36 P.M.
- Item No. 2** **Consider giving Oath of Office to Trustees and Alternate Trustees**
None
- Item No. 3** **Communications from the public.**
None
- Item No. 4 –** **CONSENT DOCKET: This Item is placed on the Agenda so the Trustees, by one motion, can approve by unanimous consent those routine Agenda Items they wish to be approved by one motion. If any Item does not meet with the approval of all Trustees, that Item will be heard in regular session.**
Trustee Rooney Motioned and Trustee White seconded the motion to approve items A, B, & C from the consent docket. Vote was:
 Alternate Trustee Stewart – Aye
 Trustee White – Aye
 Trustee Rooney – Aye
 Trustee Sadler – Aye
 Trustee Gleichmann - Aye
Vice Chairman Sadler declared the motion carried.
- Item No. 5** **Discussion and consideration of new business of an emergency nature that had not been contemplated at the time of the Agenda preparation, with action as necessary.**
None
- Item No. 6** **Discussion and consideration regarding selecting Carol Oliver as the primary administrator and David Griesel as secondary administrator for QuickBooks and all other Intuit products, with action as necessary.**
Trustee White Motioned and Trustee Gleichmann seconded the motion to select Carol Oliver as the primary administration and Chairman of the Board as secondary administrator. Roll call vote was:
 Alternate Trustee Stewart – Aye
 Trustee White – Aye
 Trustee Rooney – Aye
 Trustee Sadler – Aye
 Trustee Gleichmann - Aye
Vice Chairman Sadler declared the motion carried.
- Item No. 7** **Discussion and consideration concerning document retention and disposal policy, with action as necessary.**
Trustee Sadler Motioned and Trustee White seconded the motion to select Carol Oliver as the primary administration and Chairman of the Board as secondary administrator. Roll call vote was:
 Alternate Trustee Stewart – Aye
 Trustee White – Aye
 Trustee Rooney – Aye
 Trustee Sadler – Aye
 Trustee Gleichmann - Aye
Vice Chairman Sadler declared the motion carried.

Item No. 8 **Discussion and consideration regarding meeting Dates for 2022, with action as necessary.**
No Action

Item No. 9 **Discussion and consideration regarding healthcare plan renewal for upcoming health plan year, with action as necessary.**
Trustee White Motioned and Trustee Rooney seconded the motion to continue the renewal of the healthcare plan. Roll call vote was:
 Alternate Trustee Stewart – Aye
 Trustee White – Aye
 Trustee Rooney – Aye
 Trustee Sadler – Aye
 Trustee Gleichmann - Aye
Vice Chairman Sadler declared the motion carried.

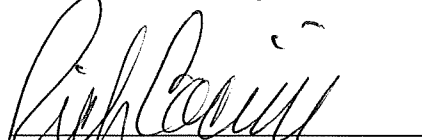
Item No. 10 **Discussion and consideration regarding offering Flexible Spending Account as additional benefit for employees, with action as necessary.**
Trustee White Motioned and Alternate Trustee Stewart seconded the motion to offer Flexible Spending Account as an additional benefit for employees. Roll call vote was:
 Alternate Trustee Stewart – Aye
 Trustee White – Aye
 Trustee Rooney – Aye
 Trustee Sadler – Aye
 Trustee Gleichmann - Aye
Vice Chairman Sadler declared the motion carried.

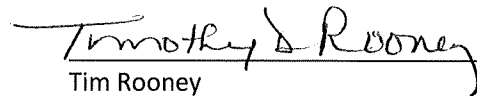
Item No. 11 **Discussion and consideration of report from Controller, with action as necessary.**
Carol Oliver, Controller, went over the financial statement with the Board.

Item No. 12 **Discussion and consideration of report from the General Manager, with action as necessary.**
David Griesel, General Manager, provided a written report to the Board.

Chairman Cacini arrived at 3:04 PM.

Item No. 13 **Adjournment at 3:13 PM.**


Rick Cacini
Chairman


Tim Rooney
Secretary