

OKLAHOMA ENVIRONMENTAL MANAGEMENT AUTHORITY

**P.O. DRAWER 189 – EL RENO, OK 73036
(405) 262-0161 – fax (405) 262-2523**

PUBLIC NOTICE

The Oklahoma Environmental Management Authority will receive sealed bids at 1505 S. Rock Island (P.O. Drawer 189, if mailing), El Reno, OK 73036, until 11:00 AM CST., MONDAY, DECEMBER 9, 2024, for the following:

FOR TREE AND BRUSH GRINDING SERVICES

This bid will cover a period of six months from January 1, 2025, to June 30, 2025. Sealed envelopes must be marked on the front: GRINDING BID 12-09-24.

For further information contact David Griesel, General Manager, at (405) 262-0161. The Oklahoma Environmental Management Authority reserves the right to waive any informalities in the bidding, or to reject any and all bids, whichever is in the best interest of the Oklahoma Environmental Management Authority.

TRUSTEES

**Chairman, Timothy Rooney, Mustang ♦ Vice Chairman, T.J. McCullough, Jr, Union City
Calumet, Kelly Stewart ♦ County Commissioner, Tomas Manske ♦ El Reno, Matt Sandidge
Jeff Sadler, Okarche ♦ Piedmont, Ron Cardwell ♦ Yukon, Rick Cacini
General Manager, David Griesel**

GRINDING SERVICES SPECIFICATIONS

Brush, leaves, limbs and other organic materials are currently collected at the OEMA Landfill located at 20435 SW 29th Street, Union City, OK 73090 and the Mustang Collection location located at 540 W. SW 59th Street, Mustang, OK 73064. Periodically this material will require to be ground or chipped. We are expecting to require services twice a year, however depending on volume, this may increase.

The contractor shall furnish all labor, equipment and material required to grind material. OEMA and contractor will monitor and track the cubic yards of brush and debris.

Contractors will have access to the site from 7:00 AM to 3:00 PM Monday through Friday excluding holidays.

All contractors bidding is requested to inspect the sites prior to bidding. Failure to inspect the site will not be grounds for withdrawal of bid.

Bidders must provide three (3) references of a similar nature.

OEMA cannot guarantee that the missed brush and wood collected will not contain metal.

OEMA and Contractor will schedule the services but must be within 30 days of requested service by OEMA.

Remains from grinding at Mustang location will need to be loaded into OEMA equipment for transport. Remains from Union City location will be remain onsite. No need for removal.

Subcontracting is not permitted.

Pricing will be submitted as an all-inclusive rate by cubic yard.

Insurance – Must provide an original ACORD form certificate of insurance outlining the minimum coverage set forth below with each proposal. Awarded Proposer's shall be required to supply OEMA an original standard ACORD form certificate of insurance naming OEMA as an additional insured with the following minimum insurance coverage:

- Workers' Compensation: Coverage to apply for all employees for Statutory Limits in compliance with the applicable state and federal laws.
- Comprehensive General Liability: Shall have minimum limits of \$1,000,000 Per Occurrence Combined Single Limit for Bodily Injury Liability and Property Damage Liability. This shall include premises and/or Operations.

CERTIFICATE OF NONDISCRIMINATION

In connection with the performance of this contract, the vendor agrees as follows:

(A) Not to discriminate against any employee or applicant for employment because of race, creed, color, sex, age, national origin, or ancestry. Vendor shall take affirmative action to ensure that employees are treated without regard to their race, creed, color, sex, age, national origin, or ancestry. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, rates of pay or other forms of compensation and selection for training including apprenticeship.

(B) In the event of the noncompliance with the nondiscrimination clause, the contract may be canceled or terminated by the O.E.M.A. Vendor may be declared by the O.E.M.A. ineligible for further contracts with said agency until satisfactory proof of intent to comply shall be made by vendor.

(C) Vendor agrees to include this nondiscrimination clause in any subcontract connected with the performance of this agreement.

(D) The vendor further certified that neither the corporate officers, nor any major stockholder, i.e., any stockholder owning in excess of ten percent (10%) of said corporation, or any partner or principal is related by either affinity or consanguinity within the third degree to the Governing Body of the O.E.M.A.

I have read the above stated clauses and agree to abide by its requirements.

BUSINESS NAME

BY: _____
PRESIDENT/OWNER

ATTEST:

SECRETARY/NOTARY PUBLIC

AFFIDAVIT FOR PAYMENTS IN EXCESS OF \$1,000.00

STATE OF OKLAHOMA
COUNTY OF _____.

The undersigned architect, contractor, supplier or engineer:, of lawful age, being first duly sworn, on oath says that this invoice number _____ has been completed or supplied in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elect official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

AFFIANT

Subscribed and sworn to before me this _____ day of _____, 20_____.

NOTARY PUBLIC

My commission expires: ____ / ____ / ____.

NOTE:
A copy of this affidavit must be attached to any invoice submitted by an architect, contractor, engineer, or supplier of material in excess of \$1,000.00.